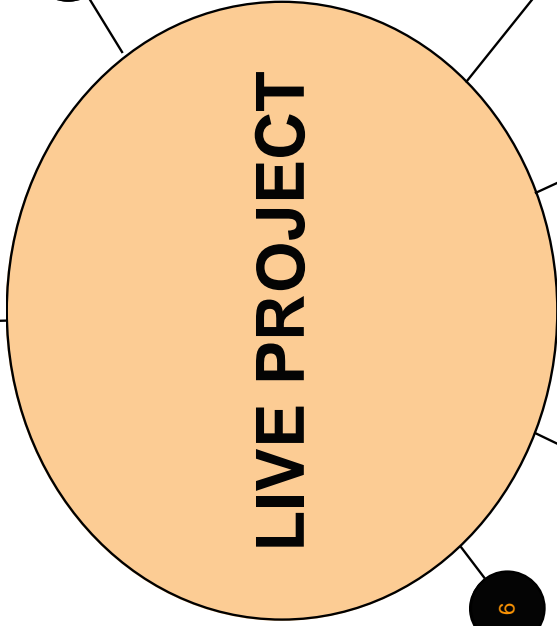


**Do you have some idea of budget in mind? ie [5-10k] [15-20k] [20+] [50+]**

**Is the project a relocation of your property or a refurbishment?**



**Does it involve the following?**

- Space planning
- Reception
- Breakout / kitchen
- General fit-out ie decor/cabling/partitioning
- Toilet / washrooms
- Furniture

**To give me an idea of the size of the project.....**

a) What is the sq ft of the space concerned?

b) How many staff does it concern?

**What is the project timescale?**

**When will you require design/quote?**

**When do you intend to be in a position to place the contact with a fit-out company?**

**Do you have CAD drawings of the space?**

**Have you had design/ideas put together or are you relying on our skills for the design?**

**If moving..... Where are you in relation to the lease or securing the property?**